

Malvern Hills Trust
Governance Committee
Lyttelton Well, Malvern WR13 2AY
Thursday 4 January 2024 at 6 pm

Present: Prof J Raine (Chair), Mr D Core, Mr D Fellows, Mrs C Palmer (non-voting), Mr D Fellows, Mr J Michael, Mr C Penn.

In attendance: Interim CEO, Secretary to the Board, outgoing Secretary to the Board, Conservation Manager, Community & Conservation Officer, Mr R Berry, Mr R Fowler, Mr C Rouse, Mrs M Turner, Mrs S Wren.

Prof Raine welcomed everyone to the meeting.

1. Election of Chair

Prof Raine was elected unopposed.

2. Election of Vice Chair

There were two candidates: Mr Clayburn and Mr Michael. Following a draw in the secret ballot, Mr Michael was elected by straw poll.

3. Apologies for absence

Mr R Bartholomew.

4. Chair's announcements

Prof Raine said he was looking forward to working with the new Governance Committee and noted that the Committee had much work to do in the coming year.

5. Declarations of interest

There were none.

6. Public comments

There were none.

7. Update on trustee training

The Outgoing Secretary to the Board invited trustees to contact her if they had missed any of the induction sessions and would like to run through them. There were two further training sessions planned: one on Easements & Wayleaves with VVW Solicitors, which would take place in person, and the other on Conflicts of Interest, which would take place via Zoom. Both sessions would take place once the new CEO took up her position in March.

8. Urgent Business

Mr Clayburn asked about the progress of a letter to the Charity Commission, on which trustees had been asked to comment. It was confirmed that it had been sent on the afternoon of this meeting.

9. Date of next meeting

Thursday 25 January at 7 pm

10. Confidential Items

On the proposal of Mr Core, seconded by Mr Clayburn it was **RESOLVED** unanimously to exclude the public for discussion of item 11 on the agenda on the grounds that publicity would be prejudicial to the public interest by reason of the exempt or confidential nature of the business to be transacted (information relating to individuals).

The meeting closed at 7.03 pm.