Drone Flight Application Form

**If you wish to fly a drone on or over land under the care of the Malvern Hills Trust you must have prior permission.**

**Our** [**drone policy**](https://www.malvernhills.org.uk/media/2675/model-aircraft-and-drone-policy-updated-aug-2021.pdf) **can be viewed on our website.**

Please read the following guidance and fill out this application form at least 5 working days before your proposed flight with all the relevant details so that we can assess the impact of your drone use. If your application is not submitted in good time, permissions may be refused.

Please be aware that permission for the use of a drone is considered by the Malvern Hills Trust on a site by site basis and is not a given.

Please note the following information and conditions:

* All drone pilots must be licenced and have permission from the Civil Aviation Authority <https://www.caa.co.uk/Consumers/Model-aircraft-and-drones/Flying-drones/>. Evidence of this must be provided alongside this form.
* All drone pilots must hold public liability insurance (minimum £5 million) and evidence of this must be provided alongside this form.
* For any commercial filming or photography there will be an access fee which will be advised on submission of this form. VAT will be chargeable on top of this fee. **Fees are payable before** shooting starts. Details of fees are provided below.
  + Documentary up to £750 per day
  + Light entertainment up to £1,000 per day
  + TV drama £1,200 - £5,000 per day
  + Feature film £1,500 - £5,000 per day
  + Advertisements £1,000 - £5,000 per day
  + Photography up to £1,000 per day

All fees are dependent on subject and methods by which material will be distributed e.g. online, television, cinema, DVD.

* That the applicant undertakes to indemnify the Malvern Hills Trust Board against any action brought by any person arising directly or indirectly out of the filming activities.
* This application form is not a permit to fly a drone on or over land under our care. Written permission from the Trust will be granted if the arrangements are appropriate and the location and impact of the drone flight on other visitors, livestock and wildlife can be mitigated.

|  |  |
| --- | --- |
| **Date of application:** |  |
| **Contact name:** |  |
| **Contact number:** |  |
| **Contact email:** |  |

**Civil Aviation Authority - Flyer ID**

|  |  |  |
| --- | --- | --- |
|  | **Name** | **ID** |
| Pilot 1 |  |  |
| Pilot 2 (if required) |  |  |

**Civil Aviation Authority - Operator ID**

|  |  |  |
| --- | --- | --- |
|  | **Name** | **ID** |
| Operator |  |  |

|  |  |
| --- | --- |
| **Purpose of flight**  Please be aware that we can only provide permission for drone flights for specific projects and not for casual flights.  If undertaking work on behalf of a project, please identify project organisers / leaders |  |
| **Expected date of flight**  We are aware that flights are often weather dependent so please provided alternative dates |  |
| **Expected time of flight**  Dusk/dawn/morning/afternoon |  |
| **Expected duration of flight** |  |
| **Details of flight path**  You must provide a detailed route plan. Please include a map. This information will be used to assess the impact of drone use. |  |
| **Model of drone and class**  (C0, C1 etc) |  |
| **Please include evidence of your Civil Aviation Authority registration, your public liability insurance cover, and a map of your flight path when submitting this application form.** | |

If you wish to use drones to capture images or film footage you must also fill in the following information.

Please be aware that there is an access fee for all commercial filming and photography on land under our care. If you wish to check the location of land under the care of the Malvern Hills Trust please see here: <http://www.malvernhills.org.uk/looking-after/>

|  |  |
| --- | --- |
| **Programme company:** Please use name if an individual. |  |
| **Commissioning organisation/funders:** |  |
| **Type of shoot** (film and photography): | Commercial / Promo / Short film / Editorial stills / Advertising stills / Documentary / Drama / Education / Charitable promotion or project / Other (please state) |
|  |  |
| **Locations of shoot:** |  |
| **Date(s) of shoot:** |  |
| **Times on site from and to:** |  |
| **Number of cast and crew:** |  |
| **Details of camera equipment:** |  |
| **Details of sound and lighting equipment:** |  |
| **Detail of props/set dressing:** |  |
| **Access required** e.g. vehicle with equipment  Please be aware, access for vehicles may not be possible in all locations. Please contact staff for assistance. |  |
| **Number of vehicles:** |  |
| **If the shoot involves an of the following please describe:**  Drones, explosions, fire, stunts, firearms, gunfire sounds, playback, wet down, wind machines, smoke machines, use of child actors, animals, nudity, actors dressed as members of the emergency services, any other special effect. |  |
| **Distribution and use of footage/images:** (online, television, publications etc) |  |

I (name) on

behalf of

(Company/organisation)

accept the above conditions and undertake to pay the amount due before entering upon the Trust’s land.

Signature

Date

|  |  |
| --- | --- |
| OFFICE USE ONLY  Location, date reviewed, fee:  Permission granted / refused:  Staff Name: |  |

**Data protection**

The personal information provided on this form will be securely held and is subject to the provisions of the General Data Protection Regulations. The information is confidential and will not be passed on to any other person or organisation. For further information on Malvern Hills Trust’s privacy policy please see the website [www.malvernhills.org.uk](http://www.malvernhills.org.uk)